City of Barre, Vermont

6 N. Main St., Suite 1
Barre, VT 05641
www.barrecity.org

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Request for Proposal
Department of Public Works

Winter Trucking Services (2026-2027)

Proposal Due Date: November 20, 2026, 4:30 pm

1. Purpose

The City of Barre Department of Public Works (DPW) is soliciting proposals from qualified trucking contractors to provide road salt transportation and snow hauling services during the 2026–2027 winter season. Contractors may submit bids for any or all three service items. Separate pricing shall be provided for each item being bid.

2. Scope of Services

a. Item 1 – Road Salt Hauling from Portsmouth, NH

Provide tandem/tri-axle dump trucks or trailers and qualified operators to transport road salt from the supplier's designated loading location in Portsmouth, NH, to the City's salt storage bunker at 6 Burnham Street, Barre, VT. The salt supplier will load the trucks. The contractor shall transport and unload the salt at the City's salt bunker.

b. Item 2 – Road Salt Hauling from Albany, NY

Provide tandem/tri-axle dump trucks or trailers and qualified operators to transport road salt from the supplier's designated loading location in Albany, NY, to the City's salt storage bunker at 6 Burnham Street, Barre, VT. The salt supplier will load the trucks. The contractor shall transport and unload the salt at the City's salt bunker.

c. Item 3 – Snow Hauling Following Winter Storms

Provide tandem- or tri-axle dump trucks and qualified operators to haul snow from City-designated loading locations to disposal locations designated by the City. City DPW staff will collect, consolidate, and load all snow. The contractor's responsibility is limited to providing trucks and operators for hauling and unloading snow at the designated disposal location. Hourly billing shall begin when the truck arrives at the City-designated loading location and end when the truck returns to that loading location after unloading. Waiting time caused by City operations or other circumstances must be documented and approved by the City before it is billed.

3. Pricing and Bid Requirements

Bidders shall enter a separate price for each service item on the Bid Form at the end of this document. Items 1 and 2 shall be priced per completed trip. Item 3 shall be priced per hour. For salt

hauling, the per-trip price shall include the truck, operator, fuel, travel to and from the loading and delivery locations, transportation, and unloading at the City's salt bunker. Loading will be performed by the salt supplier. No additional charges shall apply unless expressly approved in writing by the City. For snow hauling, the hourly rate shall include the truck, operator, fuel, and all other operating expenses associated with snow hauling. The City will provide personnel and equipment to collect and load snow. Bidders shall identify any minimum billing requirements, additional fees, or exceptions to the proposed pricing on the Bid Form.

4. Truck and Contractor Requirements

a. All trucks shall be tandem/tri-axle dump trucks or trailers, suitable for the assigned work.

b. Contractors shall:

- Provide properly maintained trucks and qualified, properly licensed operators.
- Maintain all required vehicle registrations, permits, and insurance coverage.
- Comply with applicable federal and state transportation laws and regulations.
- Follow City instructions regarding loading, delivery, unloading, and snow disposal.
- Identify the number and type of trucks available and their approximate payload capacity on the Bid Form.

5. Contract Period and Service Authorization

The contract period shall extend from the date of award through April 30, 2027, unless otherwise extended or terminated by the City in writing.

Salt Hauling: The City will request salt hauling services on an as-needed basis. No minimum number of trips or quantity of salt is guaranteed. The lowest responsive and responsible bidder for each salt-hauling item shall receive the first opportunity to provide the requested service. If that contractor is unavailable or unable to meet the City's needs, the City may contact the next-lowest bidder.

Snow Hauling: During each snow-removal operation, the lowest responsive and responsible bidder for Item 3 shall receive the first opportunity to provide trucks. If that contractor cannot provide sufficient trucks or is unavailable when needed, the City may contact the next-lowest bidder or other available contractors to meet operational requirements.

All work shall be authorized by the City of Barre DPW. The City does not guarantee any minimum number of trips, hours, or quantity of work. Contractors shall identify their availability to respond during evenings, weekends, holidays, and during or following snowstorms.

6. Invoicing and Payment

Invoices shall identify the service item, date of service, and truck used. Salt-hauling invoices shall identify each completed trip. Snow-hauling invoices shall identify the start and end times for each truck and total billable hours. Invoices shall be submitted to the City of Barre DPW for review and approval. Payment shall be made in accordance with the City's standard payment procedures.

7. Proposal Submission and Award

Proposals shall be submitted using the Bid Form on the final page of this document by the deadline listed on the first page.

Submit proposals to:
City of Barre
Department of Public Works
6 North Main Street, Suite 1
Barre, Vermont 05641
OR
pwdirector@barrecity.org

The City reserves the right to accept or reject any or all proposals, waive minor informalities, and award individual service items separately in the best interest of the City. Award decisions may consider price, availability, equipment, experience, and operational needs.

BID FORM

City of Barre, Vermont — Department of Public Works

Winter Trucking Services – 2026–2027 **Proposal Due Date: November 20, 2026, 4:30pm**

1. Company Information

Company Name: _____

Business Address: _____

City, State, ZIP: _____

Contact Person: _____

Telephone:_____ Email Address: _____

2. Bid Pricing

Enter a price for each service you wish to bid. Leave any item blank if you are not bidding on that service.

Item	Description	Unit	Bid Price
1	Salt hauling: Portsmouth, NH, to Barre, VT	Per trip	$_____
2	Salt hauling: Albany, NY, to Barre, VT	Per trip	$_____
3	Snow hauling following winter storms	Per hour	$_____

3. Equipment and Availability

Number of tandem-axle trucks available: _____

Number of tri-axle trucks available: _____

Number of truck w/trailer available: _____

Available for winter and storm-response work, including nights, weekends, and holidays?

☐ Yes ☐ No

4. Bidder Certification

The undersigned certifies that the prices submitted are accurate, that the company has reviewed the requirements of this Request for Proposals, and that the company agrees to comply with the applicable terms and conditions if awarded work by the City of Barre.

Signature: _____ Date: _____